

**PRT VISIT RESPONSE REVISED REPORT**

**SUBMITTED BY**

**PURWANCHAL CAMPUS**

**DHARAN-8**

**MAY - 2024**

**SUBMITTED TO**

**UNIVERSITY GRANTS COMMISSION**

**EDUCATIONAL QUALITY ASSURANCE AND ACCREDITATION  
COUNCIL SANOTHIMI, BHAKTAPUR**

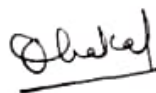
## 1. Background

Purwanchal Campus is one of the pioneers in starting engineering education in Nepal. It is a comprehensive, not-profitable, autonomous engineering campus funded by the Government of Nepal. Having been established in the Eastern region of Nepal, Purwanchal Campus has contributed a lot to providing skilled human resources nationwide and on an international basis. The campus had been established as a constituent campus of Tribhuvan university initially in 2037 BS to provide trade-level courses on Mechanical, Electrical, and Civil engineering streams, with the support of the Asian Development Bank (ADB). Further, with the technical assistant of the United Kingdom (UK) government, Purwanchal Campus had got an opportunity for further development on its infrastructure. As a result, the campus was formally organized under the Institute of Engineering (IOE), Tribhuvan University (TU), and all the construction works were completed on 2043 BS. The campus is formerly known as the Eastern Region Campus (ERC).

Initially, offering the trade level course, the campus officially started the diploma in engineering courses specialized in mechanical, electrical, and Civil. Further, additional Refrigeration and air conditioning engineering programs are on 2052 BS. Moreover, the computer and electronics engineering program diploma began in 2059 BS. In the attempt to further up-gradation, Purwanchal Campus introduced a bachelor-level course Bachelor of Engineering in Agricultural Engineering, in 2057 BS. This course is still being taught only in Purwanchal Campus throughout the country.

Further, Bachelor in Civil Engineering course was established in 2004. Continuation development in the infrastructure and facilities on campus, Purwanchal campus now runs seven different bachelors in engineering programs. Moreover, with the vision to provide skilled workforces in specialized courses, the Purwanchal campus started Masters of science in engineering courses. The campus now runs three master programs on M.Sc. On Land and Water Resource Engineering, M.Sc. On Sanitation Engineering and M.Sc. In Information and Knowledge Engineering. have also been started. The campus has over 200 faculties and staff with over 1500 students in the present context.

Apart from the campus infrastructure and physical development, Purwanchal Campus has begun restructuring the Campus Management system. The campus, along with the important campus management committee, has established an Internal Quality Assurance Cell (IQAC) to standardize and maintain the quality academic environment on the campus. Furthermore,









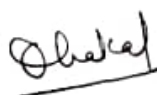
to uplift the campus academia to research-oriented study and development, the campus has established the Research Management Cell in 2077 BS. Apart from this, to secure staff and student placement rights and duty, the campus has established the Human Resource Management Committee (HRC) in the campus. Moreover, supporting the Human Resource Management Committee, Student counselling and employment cell and Public Information cell has also been established in the campus. These unit both independently and in collaboration work together to enhance the outreach of students and even staffs outside the campus. Currently, PC is working to get accreditation from University Grant Commission (UGC) Nepal. The process is undergoing review state and the campus is addressing the review recommendation provided by the peer review team.

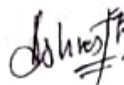
## 2. Purpose of the Report

The IOEPC is in the process of gaining accreditation from UGC. With the initial pre-visit of representatives from the QAA Division, Tribhuvan University (TU), the IQAC team and SAT of PC worked on the reviews and recommendations provided by the team. The Self-Study Report was prepared along with the recommendations and submitted to QAAD Division, TU. The submission was registered to QAA Division UGC. After reviewing the submitted documents, UGC organized a Peer Review by visiting the campus with experts and representatives from UGC. The team provided recommendations that must be followed and updated on campus. A PRT response report was prepared and submitted which answered to the suggestions provided on the visit. After submission, a second revision recommendation on the Self Study Report was provided by UGC. Considering the fact on the issues and recommendation provided on the revision, this revised response report is prepared. This report summarizes the activities done based on recommendations provided by the team. Additionally, this report is the blueprint for updates and upgrades to the physical infrastructure and academic and administrative regions of campus.

## 3. Process of Report Preparation

The report preparation begins with documenting on the response of recommendation provided by Higher Education QAA Council, University Grant Commission. Based on recommendation, PC SAT organized needed meetings to discuss the sector-wise recommendation and proposed activities to be done on campus and updates the recommendation report. As per the deadline of submission of progress report, the necessary annexes that support the proposed activities have been included with the









#### 4. Responses/Action Taken

Criteria	Recommendations	Actions Taken / Activities Done	Documents in the Annex	Annex Number	Page No.
Policy and Procedures	a. Academic Audit Report needs to be prepared, at least prepare a format of Academic Audit that needs to be prepared by the IQAC.	a. IQAC had formed a committee to prepare the detail format of Academic Audit. As per decision, the committee have submitted the preliminary version of academic audit report with complete format. As the auditing is a continued process, IQAC have planned to prepare the detail academic audit report covering every sector of academics mentioned in format of audit report.	a. i. Annex C1_I22_22 D: IQAC Minute on Audit and Master Plan, Student Counseling and EMIS	Volume 10 (Additional)	a.i.24 2
	b. Put descriptive and clear Master Plan.	b. PC have prepared described strategic plan and action plan in the year of 2021 for the year up to 2024. PC have achieved some of the target however, there are still process on going. Recently, with the new appointment of Campus Chief and reformation of IQAC, the campus has taken strict decision on	a. ii. Annex C1_I12_12 C: Preliminary Academic Audit Report with Detail Form		a. ii. 310
			b. Annex C1_I22_22 E: CMC Minute on Departmental Library Student Counseling, Master Plan		b. 245

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		preparing the Master Plan and updated strategic plan. The IQAC decided to form a committee including technical and administrative members to prepare the detail master and strategic plan. IOEPC campus management committee have decided appointed the assistant campus chief (Planning) as the coordinator to prepare compressive 5-year master plan 2025-2030.			
<b>Curricular Aspects</b>	<p>a. Attach the non-credit courses being run and the detail course structure.</p> <p>b. Provide the details of the subject committee members for the review of the curriculum.</p>	<p>a. Professional Learning Course in Sanitation (PLCS) is 4 months learning program for professionals and graduates interested in upgrading their knowledge &amp; expertise in Sanitation Technology.</p> <p>b. PC is a constituent campus of Institute of Engineering, Tribhuvan University. Institute of Engineering runs several programs in Engineering in different campuses. There is a central subject committee where members are nominated from each campus running the</p>	<p>a. Annex C2_I17_17 G: Focused Program on Sanitation</p> <p>b. Annex C2_I20_20 D: Agriculture Subject Committee</p>	<p>Volume 10 (Additional)</p> <p>Volume 10 (Additional)</p>	<p>a.282</p> <p>b.280</p>



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		specific program. However, Department of Agricultural Engineering is only program that runs in PC. The detail of subject committee member has been included in annex.			
<b>Teaching Learning and Evaluation System</b>	<p>a. Attach the maintenance plan of the laboratories</p> <p>b. Make provision for academic counselor as suggested by the team.</p>	<p>a. The assistant campus chief (planning) is responsible to prepare the maintenance plan of campus. The annual maintenance plan of laboratory is prepared every year prioritizing the area of utmost needs.</p> <p>b. PC has not yet proposed a formal measure to cater provide academic counseling, however, individual teachers are responsible for counselling students as per their needs. Besides, teachers, Head and deputy head of Departments, and Assistant Campus Chiefs also guide the students on their related concerns. Additionally, PC appointed Students Welfare Head who is also responsible for counseling and supporting students for their career decision.</p>	<p>a. Annex C5_I65_65 F: Updated Maintenance Plan with Schedule</p> <p>b. Annex C1_I22_22 E: CMC Minute on Departmental Library Student Counseling, Master Plan</p>	<p>Volume 10 (Additional)</p>	<p>a.305</p> <p>b.245</p>



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		The campus management committee have made decision on providing responsibility of student counseling practice to Student Welfare Head.			
<b>Research, Consultancy and Extension</b>	<p>a. Attach details about the expenditure made in Research.</p> <p>b. Mention about the attempts taken for Extension and Outreach Activities.</p>	<p>a. The requirement of allocating 5% research budget has been approved. This budget includes the regular distribution of financial resources to graduate and undergraduate students for their final-year projects and thesis.</p> <p>b. PC has always been encouraging faculties, staffs and students to promote activities which address and support social need of society. Being an engineering campus, faculties volunteer and support the engineering related problems in community that involves technical support on decision making, diagnosis of problems, designing and supervising the construction works. Apart form technical works, several activities like blood donation program, inter college tournaments,</p>	<p>Annex C4_I47_47 B: Project Work Expenses Bank Details</p> <p>b. Annex C2_I15_15 D: Student Society Activities</p>	Volume 10 (Additional)	a.269



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		art exhibition, and even technical festivals. Moreover, guest lectures and package classes are conducted for the students.			
<b>Infrastructure and Learning Resources</b>	Establish small departmental library in each department apart from the main library.	PC runs 7 bachelor programs and 3 master programs in house in three different time of day. The campus has already a systematic Library for studying and book issue. Moreover, the campus has started E-library in campus. Apart this PC has decided to develop a small-scale library in individual department to keep the magazine and journal related to department for student and faculty access.	Annex C1_I22_22 E: CMC Minute on Departmental Library Student Counseling, Master Plan	Volume 10 (Additional)	245
<b>Student Support and Guidance</b>	<p>a. Students should get Remedial classes</p> <p>b. Establish a formal channel for student Counseling practice</p> <p>c. Attach the picture of sanitary vending machine.</p>	<p>a. The student society conduct remedial class for the students to bridge gap between the skill requirements and student's competency level. The students with slow understating and low competency levels are given additional tuition classes in house in campus by their senior coordinating with Free student union and student societies.</p> <p>b. Apart the academic faculties, head of</p>	<p>a. Annex C2_I15_15 D: Student Society Activities</p> <p>b. Annex C1_I22_22 E: CMC Minute on Departmental Library Student Counseling, Master Plan</p> <p>c. Annex C5_I75_75 C:</p>	Volume 10 (Additional)	<p>a. 247</p> <p>b. 245</p> <p>c. 301</p>




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		<p>departments and assistant campus chief who conduct the counseling of students on need basis, form the fiscal year 081, PC have decided to conduct formal student counseling practice through student welfare head as coordinator of the program. Recently, with the appointment of student welfare head, PC has made this decision by adding additional TOR for student welfare head to conduct regular and formal student counseling practice in PC.</p> <p>c. The sanitary vending machine have been installed in several locations in campus. Especially, in rest room and library. Additionally, department of architecture have installed its own sanitary vending machine.</p>	Photograph of Sanitary Vending Machine		
<b>Information System</b>	Attach EMIS report, if prepared.	PC consists of EMIS committee which is responsible for preparing statistical reports based on campus data. The committee have prepared a EMIS report	Annex C7_1105_10 50: EMIS Report 080/81	Volume 10 (Additional)	

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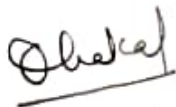
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		for the fiscal year 080/81 which is included in Annex.			
<b>Public Information</b>	Analysis of public response report required	There is no any formal provision to collect public response. However, PC have arranged feedback mechanism. The feedback is collected form feedback box and online page and discussed in Management Committee.	i. Annex C8_I118_11 8A: Photos of Feedback box (Sujhav Petika), Volume-9, Page-9  ii. Annex C7_I105_10 5G: Online feedback form (for public), Volume-8, Page-39	i. Volume 9  ii. Volume 8	9  39

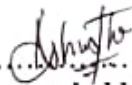
## 5. Conclusion

Based on additional reviews and recommendations of the PRT team, PC has arranged several activities. The activities are proposed and classified in the short and long term. Apart from several efforts to implement the proposed activities, PC has successfully implemented most of the works recommended. However, there are still some spaces on which the campus must work to address the team's recommendations.



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Prepared by  
SAT Coordinator

Date: 2024/5/13



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Forwarded by  
IQAC Coordinator





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Approved by  
Campus Chief